

**G.A.I.C.
Meeting Minutes
August 17, 2005**

Attendees: *Rod Armstrong, James Lamphere, Gwen Thorpe, Michelle Zuhlke, Trish Owen, Brian Pillard, Diane Gonzolas, Doug Thomas, Don Herz and Terry Lowe*

Approval of Minutes

July minutes were approved as distributed.

Statistics

We had a significant number of increases in NT hits during the month of July. The City Attorney's Office had 41,000 hits that is a 44% increase over June. The City Council had 380,000 hits which represents a 216% increase. The Mayor's office had 196,000 hits which amounts to a 35% increase. The Public Works Department had 398,000 hits. That is a 30% increase. The Communications office had 1900 hits that is a 29% increase. The Health Department had 97,000 hits which is a 28% increase. The Personnel Department had 70,000 hits that is a 25% increase. The County Clerk had 70,000 hits which was down (33%), which is due to the previous month including property tax protests. The County Engineering Department had 9,700 hits which is a 44% increase. The Disaster Relief Effort site had 1,700 hits, that is a 114% increase. The Elections Commission had 26,000 hits that is a 83% increase. Families First and Foremost (F3) had 6,500 hits that is a 28% increase. Sue Eckley (Safety and Training), had 900 hits. Firth had 3,900 hits that is a 27% increase. Panama had 2,400 hits that is a 38% increase. Finally, Raymond had 3,000 hits that is a 37% increase.

The multiprise, (mainframe), had over 1.7 million hits which was down a little from June. There were nearly 1.2 million images accessed with 526,205 being Assessor photos and over 600,000 IMS maps being loaded. The CJIS platform had an all time high of 550,000 hits. Lastly, there were 66,000 contractor hits on the Building and Safety site. One anomaly was on July 25th there was over 44,000 hits on the contractor page that day which we are in the process of identifying. The total user sessions in July is just over 418,000 .

ePayments

There was slightly over \$400,000 collected in July via the net. \$365,000 was from Property Taxes, \$1,260 were from Animal Licenses (renewals), \$6,477 was collected for Parking Tickets, \$4,980 was from Criminal History Checks, \$2,519 was collected for Event Parking, lastly, \$26,866 was collected for Water/Sewer Bills.

Appointments

Rick Hoppe in the Mayor's office is moving forward with the appointments.

Web Applications

Water ePay Program

The water epay piece is done with coding and we are awaiting the green light.

eParking

We did finalize the parking application process. We did have to through a proprietary system.

We are waiting to hear from Wells Fargo on the fees they will charge when the user buys a parking card. We do know that the user will get a 20% discount if they desire to acquire \$100 worth of parking (Costs \$80).

ACTION

All but a few departments have been trained on the ACTION site. ACTION has been tested and is all but ready to go into production. The Mayor's office will give its final approval and announce information about the site. From all indications, it might be this fall around September 1, 2005 when this is launched.

New Departmental Level Page Design Changes

The main issue surrounding the Web Sites is that we have been asked to create the ability to have side navigation, instead of the top and bottom in an effort to reduce some of the "clutter" We will be finishing a web page for Dave Shively's office and we will give you a look at the finished product so you can see how the side navigation works and the design flow. We will try to use the similar design flow for the departments that have asked us to refresh or enhance their web sites.

R.O.D.S./Eagle Migration

This implementation has been pushed back to October.

Other Business

Construction Related Web Sites

There seems to be a new phenomena sprouting around the City's construction projects. Antelope Valley, Harris Overpass and the South Street Improvement project are three such instances. It appears that the engineering firms are developing these sites with long addresses and representing them as "City Sites". The involved departments then create links on their pages to these sites. In scanning the South Street site it took several minutes to load some of the pages. By creating this situation all the work done to streamline the addressing and improve the keyword search on InterLinc is unusable on these sites. In addition, much of the art work on mailings (which also represent themselves to be the City), is below CIC's standards. It was recommended that this be brought up at the Director's meeting to put an end to this phenomena. In cases like Antelope Valley this might still be applicable because it is not a solely City sponsored project, however that is not the case in these other situations. The City has a pretty significant investment in web and art design skills and can certainly provide these services. Chances are that it is much more costly having the engineering firms perform these tasks. We will need to get together with Karl, and Roger and Public Works, Marc at Urban Development and Vince in Purchasing to see what can be done to discontinue this practice as it is more likely than not part of the bid specs.

Next Meeting

September 21, 2005